



Center Elementary School
6625 Wilson Mills Rd, Mayfield Village, Ohio 44143

July 22, 2020

Hello Center Family,

We hope this communication finds your family well. We know many families have been struggling this week as you decide between the choice to send your child/ren back to school and full-time online learning for the first semester, and we continue to work through those same decisions with our own families. We know what a difficult but important decision we all face.

Please continue to feel free to reach out with questions. We may not have all of the answers, but even questions that we cannot answer help us to process details about our return to school this coming year. For families who do select the online learning option, your children will remain connected to Center. Your children will still be able to participate in any school events, and you will continue to receive communications from our school.

As we move closer to the start of the school year, here are a few logistical details that have been confirmed. Please know that while these are the details today, things can change at any time. We appreciate your patience and understanding as we navigate this rapidly changing situation surrounding COVID-19. Continue to look for future communications each week as our plans come together.

Remote Learning Option - Further Details

Much was learned in the Spring of the 2019-2020 school year surrounding remote learning and how we can best meet the needs of our students. As we transition from our first model of remote instruction to Remote Learning 2.0 for Mayfield students using a blended instructional model, the following will take place to continue to provide a personalized learning experience for Center students.

- A Mayfield Teacher (not necessarily a Center teacher) will be assigned and work with students daily.
- A schedule for face-to-face instruction, small group work, individual conferencing, and self-paced learning will be established.
- Mayfield Curriculum will be used.
- Mayfield technology and supporting platforms will be leveraged.
- Keeping the connection to Center will be important and we will try to do this as much as is feasible. You will continue to get updates from Center and be able to participate in any Center activities that we have planned. The students will be able to connect with other students who are learning virtually.
- We will remain responsive and flexible knowing this is a difficult decision.
- Daily attendance will be taken and required.
- Grading policies and practices will be the same as the traditional classroom.

Face coverings in Mayfield Schools

- All staff members will be wearing face coverings and/or face shields when they are within 6-feet of students and staff or unless there is an exception as noted in the Ohio Department of Education K-12 Safety Guidelines.
- Pre-K – Gr. 12 students will wear a face covering and/or face shield when they are in small group instruction, less than 6 feet from each other, and

transitioning in and out of the classroom. Students should have their own personal face covering and/or face shield daily.

- Pre-K – Gr. 12 students and staff will wear a face covering and/or face shield while riding the school bus.
- All approved persons entering our school buildings are required to wear face coverings while visiting any campus in the Mayfield City School District. Signs will be posted by visitor entrances with this requirement.
- A face covering does not need to be a mask but can be anything that covers the nose and mouth, such as a bandana, scarf, t-shirt, etc.

Procedures regarding school day start and end times

- As a reminder, the new elementary bell times are below that will support our enhanced safety measures involving social distancing, cleaning, and supervision.
 - Student arrival will be from 8:30 - 8:50 a.m. Students will transition into the building through multiple entry points. If you are dropping your child off, we ask that you keep your child in your car until they are signaled to enter. This will allow us to space students out as they enter the building.
- Students will transition directly to their classrooms upon entry each day.
- The instructional day will begin at 8:50 a.m.
- Students may not be dropped off at school before 8:30 a.m.
- The dismissal process will be staggered between 1:30 - 2:00 p.m.

Procedures are being developed surrounding a safe exit to buses/parent pick-up/aftercare locations and our Champions program.

 - Additional, specific information will follow in the coming weeks.
 - All students must be picked up by 2:00 p.m.
- Champions aftercare will be available. Our Champions provider is working collaboratively with our schools surrounding procedures to safely transition to the after school program. Those details will be shared with families who wish for their child to attend before the school year begins.

- We are also exploring the option of before school care through Champions and will be sharing details shortly regarding this potential opportunity at Center.

School Supplies

- Mayfield elementary students will be provided the school supplies they need to support their learning in the classroom this year. These supplies will be purchased by the district.

Visitors and Volunteers

- We recognize and appreciate all that our volunteers and visitors do to help our schools. To protect our students and staff and for the safety of all, we are, at this time, restricting all volunteers and visitors to our buildings. If a meeting is needed, we are asking that those meetings be held remotely online or over the phone. In rare instances, and if necessary, in-person appointments must be scheduled in advance. Those visiting must complete a self-health assessment, and wear a face covering to enter the school. Anyone with COVID-19 symptoms or a temperature of 100.4 degrees or higher should remain at home.

Food Service Update - Pre-order through Infinite Campus and Free/Reduced Food Services Information

- Parents/guardians will now purchase lunch for their students online using the Infinite Campus Parent Portal . Orders will be placed one day in advance. You can find screenshots of the new process here: https://drive.google.com/file/d/1_hrYxY9nIcOLjWJdICPBbTOIsUF_bZhp/view?usp=sharing
- Lunch items will be packaged/covered and a simplified menu will be available that will focus on easy, grab-n-go items.

- Information regarding free/reduced services will be available to all families in the coming weeks through an Infinite Campus message from our Food Service Department. Students on free/reduced lunch will need to order online as well to receive meals.
- Please do NOT send cash to school with students. All payments will be handled via Infinite Campus.
- Meals will be available for drive-by pick-up if a student is remote.
- Students will eat in their classrooms to assist with distancing.
- All parents should expect some changes to current food policies in order to protect students who have food allergies. For example, no lunch, packed or purchased, can contain anything made with peanuts or other tree nuts. Since students are likely to be eating in their classrooms, no allergens can be present.
- Food service employees will follow all regulations and guidelines mandated by the Centers for Disease Control, Ohio Department of Health, and Cuyahoga County Board of Health.
- All employees will wear gloves, face shields or masks and there will be as minimal food handling as possible.
- *Elementary Lunch Price: \$2.85 Reduced Price: \$0.40*
- Please Note: A la carte snacks/beverages will not be available to students. (this may change as the year progresses)

Social/Emotional Support for Students

- We can fully appreciate that many students will need support during this transition back to school and a new normal. Please know that we will continue to utilize successful past practices that assist with concerns, promote positivity, and truly support individual student needs. This is and will continue to be very important to us as a Center Team.

Important Information we need from YOU

- **Transportation Opt-Out:** Please fill out the information below if you wish to opt your student out of district transportation to school and/or from school for the 2020-2021 school year:
<https://forms.gle/QX1JMICYwo59W8bjq8>
- **Remote Learning Opt-in:** If you plan to have your child/children attend remote classes, please complete a separate application form for each child that you wish to enroll. *The deadline for submission is July 24, 2020, at 4 p.m:*
<https://forms.gle/f3Fz6supcvHfYFPr8>
- **Champions After Care:** Please complete the application link below to have your student(s) receive after care during the 2020-2021 school year:
<https://app.smartsheet.com/b/form/f0acf131a6b1414aa018c098a08a81f6>

In closing, we know that many questions remain, and we will continue to provide updates as plans are finalized. Throughout our transition into this very unique school year, we will continue to work with our families, be responsive to each of your concerns/needs, and best support all students as they return to Center, in-person, or virtually.

Be well, stay healthy, and keep smiling under those face coverings!

#LuckytobeaCyclone

Sincerely,

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